



*The Downtown Mission exists as a Place of Sanctuary.
In response to the mandate of the gospel, through outreach we provide
food for the body, nurture for the spirit, shelter for the homeless,
advocacy for the impoverished and opportunities for human growth.*

DOWNTOWN MISSION of WINDSOR

39th Annual Meeting of the United Church Downtown Mission of Windsor Inc.

Wednesday, April 27, 2022 via Zoom at Windsor, Ontario 6:00 p.m.

PRESENT:

Current Board Members:

Abram Banman, Dolph Barsanti, Catherine Collins-Barker, Ken Gray, Sandor Kapasi, Michele McGregor, Kristie McInnis, Keith Rivard, Anna St. Antoine, Amy Visser

New Board Members: Burcu Bayraktar, Jason Conrad, Tanya Kelly

STAFF: Executive Director Rukshini Ponniah-Goulin, Ashley Marchand, Chelsea Chaplin, Edit Newell-Beattie, Laurie Musson, Mary-Jo Kovacs, Matt Johnson, Mike Lockbaum, Sharda Yadav, Tristan Nepomuceno

Community Members: President Jane van Patter (Antler River Watershed Regional Council), Ana Krnac, Arleen Hatt, Jim Hatt, Cassandra Backhouse, Christopher Aspokhai, Crystal Lavell, Darlene Beaudet, Fred Barkhouse, George Bozanich, Ilene Remark, Janeen Auld, Jasmeen Dhillon, Jeff Gillies, Jennifer Tanner, Joe Ofner, John Antaya, John Pacheco, Jordyne Rose, Joyce Picco, Juliet Mazorodze, Kelly Goz, Kris Haddad, Linda Simpson, Lisa & Aaron Gingerich, Mara Conrad, Martyn Iles, Omonye Omonkhomion, Robert Allchin, Ron Dunn, Shayne Byrne, Sherry Kelly, Steuart Bruce, Taylor Lebert, Teresa Jokic, Walter & Deanna Ponniah. (Listed as Registered Participants)

Call to Order:

Chair Michele McGregor called the 39th Annual Meeting of the United Church Downtown Mission of Windsor to order at 6:07 pm.

Opening Prayer

The Rev. Dr. Catherine Collins-Barker, a Director and Secretary of the Board, opened the meeting with prayer and shared the scripture reading from Matthew 25:35-40.

Welcome Michele McGregor, Chair

1. Introductions and Opening Procedures:

I Chair Michele shared Opening Remarks and recognized the Rev Jane Van Patter, President of ARWRC UCC as being present on this zoom meeting. Jane affirmed the work of the Mission and commended the board and staff to its work of 50 years.

Chair Michele welcomed all in attendance who had connected by zoom. She recognized specific groups attending and invited all to wave to those on the Zoom meeting. These groups

included: Members of the Antler River Watershed Regional Council (UCC), members and adherents to United Churches of Essex County, Downtown Mission Board of Directors, Past Board members, Mission Staff, Community Members, Volunteers and Donors.

II, Constitution: Michele declared the 39th Annual General Meeting duly constituted with quorum for the transaction of business, including the receiving of reports, approval of the budget, appointment of auditors, the election of directors and any other business which might properly come before the meeting.

III. Voting Privileges Current members of the Board of Directors and members of The Corporation of the Downtown Mission appointed by the Board of Directors have voting privileges at this meeting. Voting was carried out by a show of hands

Motion: That all other persons present be made corresponding members and thereby have the opportunity to speak on the relevant matters of the meeting, restricted to twice on the same topic with a maximum of 3 minutes on each occasion . Moved /Seconded/ Carried

IV. Notice of the Meeting. It is noted that the 39th Annual General Meeting was properly published on the Mission Website, newsletter and forwarded to the United Church of Canada- Antler River Watershed Regional Council, employees, volunteers and donors.

2. **Agenda of the 39th Annual Meeting** April 27, 2022

Motion: That the agenda for the 39th Annual General Meeting of the UCC Downtown Mission be accepted as presented. Moved/Seconded/ Carried

3. **Approval of the Minutes** of the 38th Annual Meeting of May 26, 2021

Motion: That the minutes of the 38th Annual General Meeting held on May 26, 2021 be approved. Moved/ Seconded/ Carried.

4. **Reports**

I Consideration of Annual Reports

Michele thanked all those involved in the production of the Annual Report and Kaye Douglas Marketing.

Motion: That the reports of the Chair and the Executive Director and all other reports of The Downtown Mission be accepted as printed in the Annual Report. Moved/Seconded/ Carried.

II Verbal Report from the Executive Director Rukshini Ponniah-Goulin

Rukshini highlighted the work completed at the Downtown Mission in 2021.

5. **Consideration of the Auditor's Report and Financial Statements:** Dolph Barsanti

Dolph noted that the Financial Statements to December 31, 2021 were emailed to all Zoom participants registered for this meeting. The auditors for this fiscal year were Bakertilley. The auditor's opinion is qualified as the Downtown Mission does not record gifts in kind. This is a departure from Canadian Accounting Standards. The net effect of this revenue over expense is nil. There is also no qualification for revenue from donations and fundraising activities. This is common for many not-for-profit organizations.

Operating Surplus including the capital fund \$72,521 compared to 2020 with \$514,352

Notes regarding the Financial Statement:

A mortgage receivable of \$295,346 will mature in 2023 for 664 Victoria Avenue

The Mission received \$528,209 Federal Pandemic support in 2021.

Also note that the dental equipment was sold in January 2022 and the capital lease of \$109,002 was paid off.

Motion: Whereas the Board of Directors met on April 20, 2022 to review the audited financial statements of the United Church Downtown Mission of Windsor; and whereas the Board has recommended to the Annual General Meeting of the Mission: be it hereby resolved that the audited financial statements as presented are approved. Moved/Seconded/ Carried.

6. **Appointment of Auditors for 2022** Dolph

Motion: Whereas the Board of Directors has recommended the firm of Bakertilly be retained as the auditors for 2022. Therefore be it resolved that Bakertilly firm be so appointed. Moved/Seconded/ Carried.

7. **Ratification of Acts:** Chair Michele asked for the following motion:

Motion: That all acts undertaken in good faith in 2021 by directors, staff and volunteers in an attempt to ensure and maintain the effective and continuing operation of The United Church Downtown Mission of Windsor, Inc. be hereby ratified. Moved/Seconded/Carried.

8. **Elections:** Sandor Kapasi, Vice Chair

I Election of New Directors

Motion: As recommended by the Nominating Committee that Burcu Bayraktar, Jason Conrad and Tanya Kelly be appointed as Directors to the Board of the Downtown Mission effective April 27, 2022.

Sandor asked for further nominations (3 times) and moved that the nominations be closed.

Moved/Seconded/ Carried Welcome to Burcu, Jason and Tanya

II Slate of Current Directors

One motion is made to re-elect/ appoint each of these directors.

Motion: That the following directors continue their first term:

Abram Banman, Ken Gray, Kris McInnis, Keith Rivard, and Amy Visser.

That the following directors continue their second term:

Rev Dr. Catherine Collins-Barker, Dolph Barsanti, Sandor Kapasi and Anna St. Antoine

That retiring Chair, Michele McGregor remain on the Board for one year as Past Chair.

Moved/ Seconded/ Carried.

II Membership of Directors:

Motion: That all directors be made members of the Corporation of the United Church Downtown Mission of Windsor Incorporated for the duration of their respective terms as directors. Moved/ Seconded/ Carried.

9. **New Business** Chair Michele

Next Annual General Meeting:

Motion; That the next 40th Annual General Meeting of The United Church Downtown Mission Inc. be held on Wednesday, April 26, 2023. Moved/ Seconded/ Carried.

10. Adjournment of AGM and Closing Prayer.

The Rev. Jim Hatt, head of the Chaplaincy Team at the Downtown Mission, led the closing prayer.

Michele thanked everyone for their patience and attention during this zoom AGM. Special thanks to Rukshini and the DTM team for providing the documents electronically for our review. It is hoped that we will be in person in 2023!

Motion: That the 39th Annual General Meeting be closed. SO MOVED.

Adjournment is noted at 6:40 p.m.

Michele McGregor, Chair

Rev. Dr. Catherine Collins-Barker, Secretary